



Itinerant Merchants & Peddler License Application

Per Morton Municipal Code:

ITINERANT MERCHANT: Any person whether or not the person is an employee of another person, who on real property in which he does not hold a fee simple interest or does not have a leasehold interest of at least six (6) months establishes a display, exhibition, or sales facility for the purpose of selling, offering, or displaying for sale and immediate delivery of tangible personal property at retail or sale of food shall be considered an itinerant merchant for purposes of this Chapter if:

1. The display, exhibition, or sales facility is established with the intent that such display, exhibition, or sales facility will remain in operation for a period of less than six (6) months; or
2. The display, exhibition, or sales facility is established with the intent that its operation will be interrupted for a period of more than ninety (90) days in any calendar year.

PEDDLER: Any person, whether or not the person is an employee of another person, who directly or indirectly sells or offers for sale, barter, or exchange any farm produce, vegetables, dairy products, meat, fish, foods of any kind, or other goods, wares, or merchandise of any kind, at retail, making delivery of said goods at the time of sale regardless of whether or not such person collects payment at the time of sale, all while traveling from place to place in, along, and upon the streets, alleys, sidewalks, or other public places within the Village, or while operating from one or more locations outside of a totally enclosed permanent structure.

Items to Note:

1. A license is required to transact business within the Village corporate limits for merchants described above.
2. Applications must be received at least 10 days prior to the event or sale of goods.
3. The fee for a license is \$100 and shall be for six months and are only good for the location specified on the application. A one-day license can be obtained for \$25 and are valid for one locations and for a period not to exceed 24 hours.
4. Merchants participating in a special event as described in 3-9-7 of the Morton Municipal Code will be exempted from obtaining an individual license for sales at that event only if that event coordinator has completed the documentation required by the Village.
5. **Non-licensed Illinois Business or Out-of-State Businesses** will be required to submit a Special Event Tax Collection Report and Payment Coupon (Illinois Department of Revenue Form IDOR-6-SETR) within 10 days of the end of the event to the Illinois Department of Revenue, Collection Bureau, PO Box 19035, Springfield, IL 62794-9035. **This form will be provided to you by the event sponsor.** Any questions with regard to the form should be directed to Rev.SpecialEvents@Illinois.gov or by calling 1-847-294-4475.
6. **Illinois Licensed Businesses Which Are Licensed At an Address Outside of Village of Morton Corporate Boundaries** must add Morton, Illinois as one of your listed changing locations. You are not required to submit form IDOR-6-SETR as discussed above. If you need to add Morton as a changing location, please contact the Special Events Coordinator at Rev.SpecialEvents@Illinois.gov or by calling 1-847-294-4475 to get this location added.
7. **You must post your merchant or peddler license in a visible location throughout the period of sales.**